



MIDLAND SWIMMING
LONG COURSE CHAMPIONSHIPS 2017
(Combining the Swim England East Midland and West Midland Regions)
Harvey Hadden Sports Village - Nottingham
Saturday 5th & Sunday 6th November
(Under ASA Laws and ASA Technical Rules of Swimming
including World Para-Swimming rules and regulations as appropriate)
(License – 1EM172246)



Entry Conditions

Entry to all Midland Championships is via a club coordinator who is responsible for communicating all information to and from the swimmers. Individual entry forms are no longer required but are included in the entry pack for club use to facilitate collecting swimmers entries.

Entry is subject to the conditions below and the general meet conditions as published on the Midland Championship website www.midlandchampionships.org.uk

Championships Administrator:

Mr David Rush, 8 Sheaf Place, Worksop, Notts, S81 7LE
Email meets@midlandchampionships.org.uk

1. Entries will only be accepted when submitted using the Sportsystems Entry Manager.
2. The club coordinator shall be responsible for:
 - a. Checking and validating the swimmers entries and fees
 - b. Entering swimmers details into the Entry Manager computer program.
 - c. Returning the entry files, summary printouts and payment to the meet administrator.
 - d. Checking the processed entries and final accepted entry lists on the website. Known errors must be reported to the meet administrator before the day of meet.
3. Entry procedures:

The procedures for the return of entry files is given below, please read carefully. All communication is by email and payment made on-line using PayPal.

Annual coach passes issued by the East and West Midlands are also valid for this meet. Additional applications must be made by Email and cost £15:00, there is no separate day rate. The format required is as below:

Subject: COACH PASS REQUEST. State name, club, SE member number and DBS number. You will then receive details to pay by BACS transfer.

Please do not submit anything by post without prior agreement of the administrator

- a. All information, computer programs and entry files are downloaded from the Midland Championships website www.midlandchampionships.org.uk
- b. Para-Swimmers may enter any event subject to meeting the able bodied qualifying standards or selected events which are subject to the multi-classification standards published in the supplementary conditions. These conditions can be downloaded from the website.
- c. Entry times must be achieved in a licensed meet between the 1st January 2017 and the 18th October 2017. Swimmer detail and entry times must be downloaded online from the Swim England databases using the Entry Manager program. The entry program automatically selects the best time which may be a converted time.
- d. Age is as at 31st December 2017

www.midlandchampionships.org.uk

- e. To enter the meet a swimmer must be visible online when using the Entry Manager program. Should a swimmer not be listed in the downloaded valid swimmers file then the Club Membership Officer must contact the Swim England Membership department to resolve the problem. This usually occurs if a swimmer chooses to hide their information when completing a membership application form, or when a swimmer has changed clubs and the paperwork has not been submitted, or has been processed incorrectly.
 - f. If for any reason a time is missing from Ranking, then evidence of the swim must be submitted to the meet administrator. A printed result sheet or a link to a website showing the result is acceptable.
 - g. The Womens 800m and Mens 1500m events shall be restricted to the fastest 16 swimmers (2 heats), with 3 reserves.
 - h. Team events shall be restricted to one team per club in each event. At least 2 members of each team must hold at least one Midland qualifying time.
 - i. Clubs must complete a team declaration form which must be handed in to the Recorders by a specified time. This given time will be published at close of entries and on the team declaration forms provided. Teams not complying with this instruction will lose their right to compete.
 - j. Entry is **£8.00** per event and **£10** per relay team. After the closing date refund of entry fees will only be given on medical grounds and evidence may be requested.
 - k. Electronic entry files must be uploaded via the link given on the website between **Wednesday 4th October** and the closing date - **Wednesday 18th October**. Summary printouts from Entry Manager should be returned by email.
 - l. On uploading the entry file payment is made via PayPal. It is not necessary to have a PayPal account as credit or debit card can be used. In the case of problems please contact the meet administrator.
 - m. Notification of accepted entries shall be via a processed entries list on the website. Should it be necessary to reject any swims then these will be notified as soon as possible after the closing date, by email to the club coordinator.
4. A swimmer failing to comply with any of the foregoing conditions shall not be allowed to compete in the championship.
5. The full meet time line and withdrawal procedures will be published as soon as possible after the close of entries.
6. Anything not covered by these conditions shall be decided by the promoter.